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Rickmansworth Road
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Middx HA6 2JW

Private Secretary: Mrs Debra Bland Tel: 07759 236588 All correspondence to the Bishops Wood Address

Effective from May 2018

Dear Patient

Re: Consent & Data Protection

I am registered as a data controller under the Data Protection Act 1998. The confidentiality of your information is of great concern to me and I fully comply with data protection legislation and medical confidentiality guidelines. Strict rules and procedures are in place to ensure that your information is kept secure and that your personal data are kept confidential at all times. I do not collect any unnecessary personal data from you and will only share your data with a third party in order to support the provision of your healthcare

Please note that you can opt out at any time from any of the data processing and data sharing initiatives described below (although this will not affect the lawfulness of any processing of your personal data up to that point). If you change your mind at a later date please write to me at Bishops Wood Hospital.

In order to communicate effectively, I would like to be able to contact you to send clinic letters / reports, results and appointment reminders to you, your GP and your referring doctor. I may need to refer you to other healthcare professionals for tests /treatment and this may involve forwarding previous results. If you have private medical insurance, your insurer may request that I provide details about your medical complaint before they will authorize further treatment or care.

In order to do this and comply with the new General Data Protection Regulations I require your explicit consent for the collection, use and disclosure of your personal information in line with data protection laws. Please confirm that you agree for me and my personal assistant to contact you by the methods below:

- ALL OF THE BELOW or by
- Post
- Phone
- Text / SMS
- Voicemail message
- Email

Signed: _____ **Date of birth:** _____

Print name: _____ **Date:** _____

Please confirm email address clearly and legibly _____